STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
L GEMMELL	BW65C1	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28E16	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97821	INTER CO&AFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS	85	01/01/86	00/00/00	12/88	
J ODEN	B3B4	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	
J ODEN	B5B6	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	I07D	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ BOSTIC	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	
J ODEN	7373G	G/L JE CONTROL REP*T 2136214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ BOSTIC	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	
J ODEN	7374A	G/L JE CONTROL REP*T 2136214	78	12/01/79	00/00/00	12/85	

2 - destroyed
21 - forwarded to owners
23

2/15/89

2061674258

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
J ODEN	7374B	G/L&CASH BOOK R150 CM	78	12/01/79	00/00/00	12/85	
J ODEN	7374C	C/L JE CONTROL 213 214	78	12/01/79	00/00/00	12/85	
J ODEN	7374D	C/L JE CONTROL 213 214	78	12/01/79	00/00/00	12/85	
J ODEN	7374E	C/L JE CONTROL 213 214	76	12/01/79	00/00/00	12/83	
J ODEN	7374F	G/L & A/P VO DIST R184	78	12/01/79	00/00/00	12/75	
J ODEN	7374G	CASH BOOK A/P VO DIST R184	78	12/01/79	00/00/00	12/85	
J ODEN	7417D	STANDARD ENTRIES JAN-JUNE	77	06/30/83	00/00/00	12/85	
J ODEN	7417E	STANDARD ENTRIES JULY-DEC	77	06/30/83	00/00/00	12/85	
J ODEN	7417F	ADJUSTING ENTRIES SEPT-JAN	77	01/31/78	00/00/00	12/88	
J ODEN	7417G	ADJUSTED ENTRIES OCT&NOV 77	77	06/30/83	00/00/00	12/85	
J ODEN	7433H	ACCRUAL ACCT ANALYSIS JAN-UNE CORP G&A F	78	04/16/80	00/00/00	12/85	
J ODEN	7434A	CORP G&A FUNCTIONALS MAY-JUNE SEPT-OCT/N	0	04/16/80	00/00/00	12/85	
~~J ODEN~~ BOSTIC	120A07	PAID VO REPORT VO DISTRIBUTION	77	01/31/78	00/00/00	12/86	
~~J ODEN~~ BOSTIC	120A09	R197 WKLY PAID VOUCHER RPT	81	01/31/82	00/00/00	12/88	
J ODEN	121A08	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
K URIO	8AC7	PROMOTIONS NEW LEAF L-Z PARLIAMENT 8/17/	71	04/14/72	00/00/00	12/82	
K URIO	8AC8	PROMOTIONS-PARLIMENT VOUCHERS	71	04/14/72	00/00/00	12/78	
K URIO	8A17	B&H PROMOTIONS DECEMBER	72	08/17/73	00/00/00	12/79	
K URIO	8A18	B&H PROMOTIONS DEC&JAN 1973	73	08/17/73	00/00/00	12/80	
K URIO	8B10	PROMOTIONS-PARLIMENT VOUCHERS	71	04/14/72	00/00/00	12/78	
K URIO	8B15	PROMOTIONS-MARLBORO VOUCHERS M-Z	71	04/14/72	00/00/00	12/78	
K URIO	8B16	PROMOTIONS-PARLIAMENT & MARLBORO VOUCHER	71	04/14/72	00/00/00	12/78	
K URIO	8B24	B&H PROMOTIONS DEC	72	08/17/73	00/00/00	12/79	

2 destroy
21 - forwarded to owners
23

2061674259

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.POSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
K URIO	7921C	BANK RECONCILITATIONS	79	01/31/80	00/00/00	12/86	
K URIO	7923C	BANK RECONCILITATION (ALEGMENE TO INDEP.	79	01/31/80	00/00/00	12/86	
K URIO	8876A	BANK RECONCILIATIONS	80	12/01/82	00/00/00	12/87	
K URIO	8876B	BANK RECONCILIATIONS, MISC INFO FROM 197	81	12/01/82	00/00/00	12/87	
K URIO	BW6959	TRAVEL ADVANCES	83	00/00/00	00/00/00	12/88	
K URIO	BW13295	DIRECTORS	81	12/02/87	00/00/00	01/87	
	TOTAL FOR DEPARTMENT CORPORATE ACCOUNTING		581				
	TOTAL FOR DIVISION MGMT		581				

2061674260

Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

STORAGE LOCATION: IRON MTN

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
K URIO	VRNY084	CHARTS OF ACCTS	73	02/08/74	00/00/00	12/87	
K URIO	VRNY144	INC CHART OF ACCTS	76	06/21/76	00/00/00	12/87	
	TOTAL FOR DEPARTMENT CORPORATE ACCOUNTING		2				
	TOTAL FOR DIVISION MGMT		2				

2061674261

Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

STORAGE LOCATION: USER

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
J BOSTIC	BW739	MISCELLANEOUS RECORDS	83	00/00/00	10/07/87	12/88	12/90-audits
J BOSTIC	7252G	ARDLEY GARAGE AUTOMOBILE CLUB OF NY	78	01/31/79	07/19/88	12/88	JB
J BOSTIC	7334C	KENAULT INC KUBIN-NICHOLSON	78	01/31/79	07/19/88	12/88	JB
J BOSTIC	7334E	M LAMSTER LEIBER CL	78	01/31/79	07/19/88	12/88	JB
J BOSTIC	7336G	BETTY OWEN SECRETARIAL SYSTEMS E PACZOWS	78	01/31/79	07/19/88	12/88	JB
J BOSTIC	122B28	MISCELLANIOUS	81	00/00/00	02/12/88	12/88	12/90
J ODEN	12CA19	MISCELLANIOUS pull card	78	00/00/00	02/17/88	12/88	12/90
K URIO	BW6960	JULY CASH RECEIPTS	83	00/00/00	10/07/87	12/88	

TOTAL FOR DEPARTMENT CORPORATE ACCOUNTING 8

TOTAL FOR DIVISION MGMT 8

TOTAL FOR COMPANY 594 << SELECTION DATE (FROM SCREEN) 01/89 >>

4 distroyed
1 updated
2 ~~pending review~~ updated
1 - new dept.
8

2061674262

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
J BOSTIC	7354D	BATCH 170VO 012558-577 THRU BATCH 006VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7354E	BATCH 007 VO020088-097 THRU BATCH 042 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7354F	BATCH 043 VO020615-634 THRU BATCH 081 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7354G	BATCH 082 VO021204-217 THRU BATCH 115 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7354H	BATCH 116 VO021662-681 THRU BATCH 151 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7355A	BATCH 153 VO022131-140 THRU BATCH 027 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7355B	BATCH 028 VO030440-459 THRU BATCH 057 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7355C	BATCH 058 VO030920-940 THRU BATCH 088 VO	79	01/01/80	00/00/00	12/88	
J BOSTIC	7397B	BATCH 089 VO# 031347-355-BATCH 116 VO#03	79	01/31/80	00/00/00	12/88	
J BOSTIC	7397C	BATCH 117 VO# 031763-782-BATCH 143 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7397D	BATCH 144 VO# 032196-205-BATCH 175 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7397E	BATCH 176 VO# 032656-BATCH 023 VO# 04034	79	01/31/80	00/00/00	12/88	
J BOSTIC	7397F	BATCH 024 VO# 040354-373-BATCH 061 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7397G	BATCH 062 VO# 040937-956-BATCH 091 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7397H	BATCH 092 VO# 041367-386-BATCH 124 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398A	BATCH 125 VO# 041876-895-BATCH 161 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398B	BATCH 162 VO# 042427-446-BATCH 028 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398C	BATCH 029 VO# 050427-446-BATCH 061 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398D	BATCH 062 VO# 050898-917-BATCH 097 VO# 0	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398E	BATCH 098 VO# 051457-466-BATCH 125 VO#05	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398F	BATCH 126 VO# 051910-929-BATCH 153 VO#05	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398G	BATCH 154 VO# 052480-505-BATCH 180VO#052	79	01/31/80	00/00/00	12/88	
J BOSTIC	7398H	BATCH 181 VO# 053020-029-BATCH 010 VO#60	79	01/31/80	00/00/00	12/88	

23 destroyed 2/14/89

2061674263

Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON_#	RECORD_TITLE	RECORD_YR.	DATE LAST_IN	DATE LAST_OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
L GEMMELL	BW6501	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28816	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97821	INTER CO&AFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS	85	01/01/86	00/00/00	12/88	
J ODEN	B3B4	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	*
J ODEN	B586	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	I07D	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ BOSTIC	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	
J ODEN	7373G	G/L JE CONTROL REPORT 2136214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ BOSTIC	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	
J ODEN	7374A	G/L JE CONTROL REPORT 2136214	78	12/01/79	00/00/00	12/85	

destroy SU/WAN/9 2/23/89 * K. Urio

2061674264

Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
J ODEN	7374B	G/L&CASH BOOK R150 CM	78	12/01/79	00/00/00	12/85	
J ODEN	7374C	C/L JE CONTROL 213 214	78	12/01/79	00/00/00	12/85	
J ODEN	7374D	C/L JE CONTROL 213 214	78	12/01/79	00/00/00	12/85	
J ODEN	7374E	C/L JE CONTROL 213 214	76	12/01/79	00/00/00	12/83	
J ODEN	7374F	G/L & A/P VO DIST R184	78	12/01/79	00/00/00	12/75	
J ODEN	7374G	CASH BOOK A/P VO DIST R184	78	12/01/79	00/00/00	12/85	
J ODEN	7417D	STANDARD ENTRIES JAN-JUNE	77	06/30/83	00/00/00	12/85	
J ODEN	7417E	STANDARD ENTRIES JULY-DEC	77	06/30/83	00/00/00	12/85	
J ODEN	7417F	ADJUSTING ENTRIES SEPT-JAN	77	01/31/78	00/00/00	12/88	
J ODEN	7417G	ADJUSTED ENTRIES OCT&NOV 77	77	06/30/83	00/00/00	12/85	
J ODEN	7433H	ACCRUAL ACCT ANALYSIS JAN-UNE CORP G&A F	78	04/16/80	00/00/00	12/85	?
J ODEN	7434A	CORP G&A FUNCTIONALS MAY-JUNE SEPT-OCT/N	0	04/16/80	00/00/00	12/85	
~~J ODEN~~ BOSTIC	120A07	PAID VO REPORT VO DISTRIBUTION	77	01/31/78	00/00/00	12/86	
~~J ODEN~~ BOSTIC	120A09	R197 WKLY PAID VOUCHER RPT	81	01/31/82	00/00/00	12/88	
J ODEN	121A08	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	12/89
K URIO	8A07	PROMOTIONS NEW LEAF L-Z PARLIAMENT 8/17/	71	04/14/72	00/00/00	12/82	
K URIO	8A08	PROMOTIONS-PARLIMENT VOUCHERS	71	04/14/72	00/00/00	12/78	
K URIO	8A17	B&H PROMOTIONS DECEMBER	72	08/17/73	00/00/00	12/79	
K URIO	8A18	B&H PROMOTIONS DEC&JAN 1973	73	08/17/73	00/00/00	12/80	
K URIO	8B10	PROMOTIONS-PARLIMENT VOUCHERS	71	04/14/72	00/00/00	12/78	
K URIO	8B15	PROMOTIONS-MARLBORO VOUCHERS M-Z	71	04/14/72	00/00/00	12/78	
K URIO	8B16	PROMOTIONS-PARLIAMENT & MARLBORO VOUCHER	71	04/14/72	00/00/00	12/78	
K URIO	8B24	B&H PROMOTIONS DEC	72	08/17/73	00/00/00	12/79	

12 destroy
1 update
8 forwarded to D. Murphy

21

to PM USA.

SU / WNG 2/23/89

2061674265

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
K URIO	7921C	BANK RECONCILITATIONS	79	01/31/80	00/00/00	12/86	
K URIO	7923C	BANK RECONCILITATION (ALEGMENE TO INDEP.	79	01/31/80	00/00/00	12/86	
K URIO	8876A	BANK RECONCILIATIONS	80	12/01/82	00/00/00	12/87	
K URIO	8876B	BANK RECONCILIATIONS, MISC INFO FROM 197	81	12/01/82	00/00/00	12/87	
K URIO	BW6959	TRAVEL ADVANCES	83	00/00/00	00/00/00	12/88	12/89
K URIO	BW13295	DIRECTORS	81	12/02/87	00/00/00	01/87	12/89

TOTAL FOR DEPARTMENT CORPORATE ACCOUNTING 581

TOTAL FOR DIVISION MGMT 581

4 destroy
2 update
(6)

SU/WANG 2/23/89

2061674266

STORAGE LOCATION: USER

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
J BOSTIC	BW739	MISCELLANEOUS RECORDS	83	00/00/00	10/07/87	12/88	12/90-Audit
J BOSTIC	7252G	ARDLEY GARAGE AUTOMOBILE CLUB OF NY	78	01/31/79	07/19/88	12/88	[illegible]
J BOSTIC	7334C	KENAULT INC KUBIN-NICHOLSON	78	01/31/79	07/19/88	12/88	[illegible]
J BOSTIC	7334E	M LAMSTER LEIBER CL	78	01/31/79	07/19/88	12/88	[illegible]
J BOSTIC	7336G	BETTY OWEN SECRETARIAL SYSTEMS E PACZOWS	78	01/31/79	07/19/88	12/88	[illegible]
J BOSTIC	122B28	MISCELLANIOUS	81	00/00/00	02/12/88	12/88	
J ODEN	120A19	MISCELLANIOUS	78	00/00/00	02/17/88	12/88	
K URIO	BW696O	JULY CASH RECEIPTS	83	00/00/00	10/07/87	12/88	12/89

Copy of Cards

TOTAL FOR DEPARTMENT CORPORATE ACCOUNTING 8

SU/Wang 2/23/89

TOTAL FOR DIVISION MGMT 8

TOTAL FOR COMPANY 594 << SELECTION DATE (FROM SCREEN) 01/89 >>

2061674267

Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

PROG ID: RCAC80A

PHILIP MORRIS INCORPORATED
RECORDS MANAGEMENT - RECORD DESTRUCTION NOTICE REPORT

M580

DATE: 1/20/89

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
J BOSTIC	122A04	VO#072591-072962	81	01/01/82	00/00/00	12/87	JB
J BOSTIC	122A15	VO#072963-073509	81	01/01/82	00/00/00	12/87	JB
J BOSTIC	122B06	VO#051151-051719	81	01/01/82	00/00/00	12/87	JB
J BOSTIC	122B07	VO#051720-052094	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B08	VO#052095-052594	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B09	VO#052595-053018	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B10	VO#053019-053473	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B12	VO#060001-060444	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B13	VO#060445-060915	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B14	VO#060916-061274	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B16	VO#061275-061793	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B24	VO#061794-062175	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B25	VO#062176-062507	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B26	VO#062508-063094	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B29	VO#070315-070849	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	122B30	VO#070850-071410	81	01/01/82	00/00/00	12/88	JB
J BOSTIC	124A15	VOUCHER 916077 TO 916619	87	00/00/00	00/00/00	12/87	12/94 - Audit
J BOSTIC	BW12120	MAY DAILY REPORT 5/6-5/8	87	00/00/00	00/00/00	12/87	12/94 - Audit
T BROWN	7178G	CORPAIR JAN-DEC	81	10/01/82	00/00/00	12/87	TBrown
T BROWN	88A01	EMPLOYEE RECEVABLE COMPUTER RUNS & NOTES	82	04/26/83	00/00/00	12/87	TBrown
T BROWN	88A02	CIGARETTE & CIGAR INV 1978, 79, 80 & 81	81	04/01/83	00/00/00	12/87	TBrown
T BROWN	BW13279	MISCELLANEOUS RECORDS	82	12/02/87	00/00/00	12/85	TBrown
A GARSON	BW1992	MISCELLANEOUS RECORDS	83	00/00/00	00/00/00	12/88	

SU/WANG
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Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

X3977

OWNER	CABION #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	12/91
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
L GEMMELL	BW6501	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28816	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97821	INTER COEAFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS	85	01/01/86	00/00/00	12/88	
J ODEN	B3B4	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	
J ODEN	B586	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	I070	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ BOSTIC	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	
J ODEN	7373G	G/L JE CONTROL REPORT 213&214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ BOSTIC	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	
J ODEN	7374A	G/L JE CONTROL REPORT 213&214	78	12/01/79	00/00/00	12/85	

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Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CABION #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
L GEMMELL	BW6501	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	12/89
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28816	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97821	INTER COMAFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS	85	01/01/86	00/00/00	12/88	
J ODEN	B384	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	
J ODEN	B586	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	I070	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ Bostic	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	
J ODEN	7373G	G/L JE CONTROL REPORT 213&214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ Bostic	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	
J ODEN	7374A	G/L JE CONTROL REPORT 213&214	78	12/01/79	00/00/00	12/85	

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STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

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OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	1/90
L GEMMELL	BW6501	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	1/90
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28B16	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97B21	INTER CO&AFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS	85	01/01/86	00/00/00	12/88	
J ODEN	B3B4	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	
J ODEN	B5B6	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	I07D	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ BOSTIC	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	DB
J ODEN	7373G	G/L JE CONTROL REPORT 2136214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ BOSTIC	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	DB
J ODEN	7374A	G/L JE CONTROL REPORT 2136214	78	12/01/79	00/00/00	12/85	

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SU/WANG 2/15/89

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Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

PHILIP MORRIS INCORPORATED
RECORDS MANAGEMENT - RECORD DESTRUCTION NOTICE REPORT

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING M580

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
L GEMMELL	BW6501	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28B16	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97B21	INTER CO&AFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS Intercompany Recds	85	01/01/86	00/00/00	12/88	1991 Retention Schedule
J ODEN	B3B4	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	
J ODEN	B5B6	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	I07D	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ BOSTIC	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	
J ODEN	7373G	G/L JE CONTROL REP*T 213&214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ BOSTIC	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	
J ODEN	7374A	G/L JE CONTROL REP*T 213&214	78	12/01/79	00/00/00	12/85	

(1) SU/WOM 2/23/89

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Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000

M580

PROG ID: RCAC80A

PHILIP MORRIS INCORPORATED
RECORDS MANAGEMENT - RECORD DESTRUCTION NOTICE REPORT

DATE: 1/20/89

STORAGE LOCATION: CARLSTADT

COORDINATOR: J.BOSTIC DIV/DEPARTMENT: MGMT/CORPORATE ACCOUNTING

OWNER	CARTON #	RECORD TITLE	RECORD YR.	DATE LAST IN	DATE LAST OUT	DESTR DATE	AUTHORIZED SIGNATURE TO DESTROY OR NEW DESTRUCTION DATE
A GARSON	BW10084	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10085	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW10087	MISCELLANEOUS RECORDS	84	00/00/00	00/00/00	12/88	
A GARSON	BW16194	SUPPLIES FORMS	82	06/01/88	08/21/87	10/87	
L GEMMELL	BW6500	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
L GEMMELL	BW6501	MISCELLANEOUS	85	03/13/86	00/00/00	01/88	
M LIZARDI	BW9686	DIRECTORS VOUCHERS 5-060-010-491-422 ACC	86	01/01/87	00/00/00	12/88	
M LIZARDI	BW9887	EMPLOYEE RECIEVABLE ER REPORTS JAN-AUG 1	86	01/01/87	00/00/00	12/88	
R LOMBARDO	28816	MISCELLANEOUS RECORDS	79	01/01/80	00/00/00	12/87	*
R LOMBARDO	7827H	MISCELLANEOUS RECORDS	80	01/01/81	00/00/00	12/87	
R LOMBARDO	7887H	PAYROLL VOUCHER/CAPITAL LEASES	81	01/31/82	00/00/00	12/88	
R LOMBARDO	8833K	MISCELLANEOUS RECORDS	76	00/00/00	00/00/00	12/87	
R LOMBARDO	97821	INTER CO&AFFILIATE RECONCILIATIONS	80	08/31/81	00/00/00	12/87	
R LOMBARDO	BW2890	MISCELLANEOUS RECORDS	83	01/01/84	00/00/00	12/88	
R LOMBARDO	BW5093	MISCELLANEOUS RECORDS	84	01/01/85	00/00/00	12/88	
J MITCHELL	BW9705	MISCELLANEOUS RECORDS	85	01/01/86	00/00/00	12/88	
J ODEN	B3B4	IRVING TRUST BANK STATE 1948-52 & 1953-5	57	01/01/58	00/00/00	12/87	
J ODEN	B5B6	FED INC TX FILES-CHEMICAL BNK STATE-CORN	60	01/01/61	00/00/00	12/87	
J ODEN	1070	AETNA LIFE BANKS	78	09/01/85	00/00/00	12/86	
~~J ODEN~~ Bostic	7373F	A/P VO DIST R184 CUM	78	12/01/79	00/00/00	12/85	
J ODEN	7373G	G/L JE CONTROL REPORT 2136214	78	12/01/79	00/00/00	12/85	
~~J ODEN~~ Bostic	7373H	A/P VO DIST R184 CUM	77	12/01/79	00/00/00	12/84	
J ODEN	7374A	G/L JE CONTROL REPORT 2136214	78	12/01/79	00/00/00	12/85	

T. Sullivan
3/10/89

* Ron Lombardo

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Source: https://www.industrydocuments.ucsf.edu/docs/tqgl0000